

Wedding Planner

- **12 or More Months Before**
 - Determine potential dates and times for your wedding.
 - Decide on the size, formality and setting of your wedding.
 - Create a wedding and engagement budget.
 - Reserve the locations for your wedding and reception.
 - Meet with and book your wedding officiant or clergy.
 - Choose your wedding party and confirm the participants.
 - Choose your wedding rings.
 - Draw up an initial guest list.
 - Organize your engagement party.

- **9–12 Months Before**
 - Order your wedding dress and attendants' attire.
 - Book your photographer and videographer.
 - Reserve a caterer.
 - Arrange for decor, chair covers and linens.
 - Book your live entertainment or DJ.
 - Reserve your florist.
 - Order your wedding cake.
 - Reserve any rental items from the rental company.
 - Register your gift choices at your favourite stores.
 - Research accommodation for out-of-town guests.
 - Plan your honeymoon.

- **6–9 Months Before**
 - Decide on your menu.
 - Reserve the musicians and soloist for your ceremony.
 - Reserve your limousine service.
 - Order your invitations and any other stationery.
 - Order bombonieres for your guests.
 - Choose outfits for mother of the bride and mother of the groom.
 - Check marriage license requirements.

- **3–6 Months Before**
 - Finalize your guest list.
 - Choose the reader for your ceremony.
 - Finalize your order with the florist.
 - Reserve the men's wedding attire.
 - Make an appointment with your hairdresser.

- **2 Months Before**
 - Mail the invitations.
 - Decide on your wedding vows or compose your own.
 - Finalize the reception menus.
 - Confirm the wedding details with the musicians and clergy or officiant.
 - Have the programs printed.
 - Purchase gifts for parents and attendants.
 - Make appointments for nails and make-up.
 - Schedule final dress fitting.

- **1 Month Before**
 - Apply for a marriage license.
 - Plan the rehearsal dinner.
 - Meet with photographer and videographer.

- **2 Weeks Before**
 - Have a party for the attendants.
 - Draft the speeches.
 - Finalize reception details.
 - Call any guests who have not replied.
 - Meet with your hairdresser and make-up artist for consultation.
 - Deliver song lists to musicians or playlists to DJ.
 - Confirm honeymoon reservations.

- **1 Week Before**
 - Finalize seating plan.
 - Determine the order for the procession.
 - Have your rehearsal.
 - Confirm accommodation reservations.
 - Pick up the attire for the groomsmen.
 - Confirm the final numbers with the caterer.
 - Confirm details with the limousine company.
 - Deliver your marriage license to the officiant.
 - Draw up a seating arrangement for the reception and write out the place cards.
 - Choose someone to hand out the bombonieres.
 - Choose someone to return any rented items after the wedding.
 - Write any cheques required for the wedding day.
 - Pack for your honeymoon.

- **On the Day**
 - Give the wedding bands to the best man.
 - Give the best man any cheques that need to be given out that day.
 - Present the attendants and parents with their gifts.
 - Relax and enjoy your special day!

- **After the Wedding**
 - Make a gift list and send out your thank-you notes.
 - Send thank-you letters to suppliers and attendants.
 - Arrange for cleaning and preservation of your gown.